

ACCEPTED:

at the meeting of the Academic Council of  
FSBEI HE KubSMU of the Ministry of Health  
Care of Russia

APPROVED by:

Rector of FSBEI HE KubSMU of the  
Ministry of Health Care of Russia

Discussion note No. 3 dated «26» 12

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S.N. Alekseenko

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**ADMISSION RULES**  
**for Higher Education Programs (Specialist Degree)**  
**at the FSBEI HE KubSMU of the Ministry of Health Care of Russia for the 2025-2026**  
**Academic Year**

(new version with amendments accepted at the meeting of the Academic Council,  
discussion note No. 3 dated 26.12.2024)

**1. GENERAL PROVISIONS**

1.1. The rules for admission to the Federal State Budgetary Educational Institution of Higher Professional Education "Kuban State Medical University" of the Ministry of Health Care of the Russian Federation (hereinafter referred to as the Admission Rules, the University) are drawn up on the basis of the following regulatory documents:

Federal Law dated December 29, 2012 No. 273-ФЗ "On Education in the Russian Federation";

Federal Law dated May 24, 1999 No. 99-ФЗ "On the State Policy of the Russian Federation Regarding Compatriots Abroad";

Resolution of the Government of the Russian Federation dated April 27, 2024 No. 555 "On Employer-Sponsored Training in Educational Programs of Secondary Vocational and Higher Education";

Decree of the President of the Russian Federation dated May 9, 2022 No. 268 "On Additional Measures to Support Families of Military Personnel and Employees of Certain Federal Government Bodies";

Order of the Ministry of Education and Science of Russia dated November 27, 2024 No. 821 "On Approval of the Procedure for Admission to Training in Higher Education Programs – Bachelor's Degree Programs, Specialist Degree Programs, Master's Degree Programs" (hereinafter referred to as the Admission Procedure);

Order of the Ministry of Education and Science of Russia dated November 27, 2024 No. 820 "On Approval of the List of Entrance Examinations for Admission to Training in Higher Education Programs – Bachelor's Degree Programs and Specialist Degree Programs";

Order of the Ministry of Education and Science of Russia dated July 28, 2014 No. 844 "On Approval of the Procedure for the Selection of Foreign Citizens and Stateless Persons for Training within the Quota Established by the Government of the Russian Federation for the Education of Foreign Citizens and Stateless Persons in the Russian Federation";

Order of the Ministry of Education and Science of Russia dated September 12, 2013 No. 1061 "On Approval of the Lists of Specialties and Areas of Training in Higher Education";

Order of the Ministry of Education and Science of Russia dated March 1, 2023 No. 231 "On Approval of the Features of Admission to Training in Organizations Carrying Out Educational Activities on Bachelor's Programs, Specialist Programs, Master's Programs and Programs to Training Scientific and Pedagogical Personnel in Postgraduate Studies (Adjunct) Provided for in Paragraphs 7 and 8 of Article 5 of the Federal Law dated February 17, 2023 No. 19-ФЗ "On the Features of Legal Regulation of Relations in the Spheres of Education and Science in Connection with the Admission of the Donetsk People's Republic, the Lugansk People's Republic, the Zaporizhzhia Oblast, and the Kherson Oblast to the Russian Federation and the Formation of New Subjects within the Russian Federation – The Donetsk People's Republic, The Lugansk People's

Republic, the Zaporizhzhia Oblast, and the Kherson Oblast and on Amendments to Certain Legislative Acts of the Russian Federation";

Charter of the FSBEI HE KubSMU of the Ministry of Health Care of Russia and other local regulatory and legal acts.

1.2. The University admits students to the following faculties:

General Medicine (specialty 31.05.01 – General Medicine) – budget-funded and fee-based education (full-time) – 6 years of training;

Paediatrics (specialty 31.05.02 – Paediatrics) – budget-funded and fee-based education (full-time) – 6 years of training;

Dentistry (specialty 31.05.03 – Dentistry) – budget-funded and fee-based education (full-time) – 5 years of training;

Preventive Medicine (specialty 32.05.01 – Preventive Medicine) – budget-funded and fee-based education (full-time) – 6 years of training;

Pharmacy (specialty 33.05.01 – Pharmacy) – budget-funded and fee-based education (full-time) – 5 years of training.

1.3. Admission is carried out for the first year of training.

1.4. Admission to training is carried out according to specialist programs if applicants have either secondary general education, or secondary vocational education, or higher education.

The presence of education is confirmed by documents on education or on education and qualifications issued to persons who have successfully passed the state final certification or final certification (hereinafter referred to as documents on education).

1.5. Applicants must have:

1) education confirmed by educational documents issued to persons who have successfully passed the state final certification:

an educational document in the form established by the federal executive body exercising functions on developing state policy and legal regulation of general education, or the federal executive body exercising functions on developing state policy and legal regulation of higher education, or the federal executive body exercising functions on developing state policy and legal regulation of health care, or the federal executive body exercising functions on developing state policy and legal regulation of culture;

a state-issued document on the level of education or on the level of education and qualifications obtained before January 1, 2014 (a document on initial vocational education confirming the secondary (complete) general education, and a document on initial vocational education obtained on the basis of secondary (complete) general education are equivalent to a document on secondary vocational education and qualifications);

an education document in the form established by the Federal State Budgetary Educational Institution of Higher Education "Lomonosov Moscow State University", the Federal State Budgetary Educational Institution of Higher Education "Saint Petersburg State University", an education and qualification document in the form established by the decision of the collegial governing body of the organization, if the said document is issued to a person who has successfully passed the state final certification;

an education document issued by a private organization carrying out educational activities on the territory of the Skolkovo Innovation Centre, or an organization carrying out educational activities on the territory of the innovative scientific and technological centre;

a document (documents) on education obtained in a foreign state, if the education specified therein is recognized in the Russian Federation at the level of the corresponding education (hereinafter referred to as a foreign state education document).

1.6. Admission to training is carried out:

1) to places within the control figures for the admission of citizens to training at the expense of budgetary allocations of the federal budget, budgets of the constituent entities of the Russian Federation, local budgets (hereinafter referred to as the control figures for admission and budgetary allocations, respectively):

a) to places within the following quotas:

admission quota for employer-sponsored training (hereinafter, the employer-sponsored quota);  
admission quota for obtaining higher education in specialist programs at the expense of budgetary allocations of the federal budget, budgets of the constituent entities of the Russian Federation and local budgets, which is established by the organization in the amount of not less than 10% of the volume of control figures for admission for each specialty or area of training (hereinafter referred to as the special quota);

a separate quota for admission to higher education in specialist programs at the expense of budgetary allocations from the federal budget, budgets of constituent entities of the Russian Federation and local budgets, specified in Part 5.1 of Article 71 of Federal Law No. 273-Φ3, which is established by the organization in the amount of not less than 10% of the volume of admission control figures for each specialty or area of training (hereinafter referred to as a separate quota);

b) for places within the admission control figures minus quotas (hereinafter referred to as main budget-funded places);

2) for places for training under education contracts concluded upon admission to training at the expense of individuals and (or) legal entities, and at the expense of the organization's own funds (hereinafter referred to as fee-based places, education contracts, respectively).

1.7. When admitting to training at places within the admission control figures for specialist programs, quotas are allocated in the following sequence:

a separate quota;

a special quota within the remaining number of places (if any);

a employer-sponsored quota within the remaining number of places (if any) (except for additional training admission).

1.8. If a special quota is not allocated, the organization announces admission to training for places within the special quota indicating the number of places equal to zero. If after the allocation of quotas there are no main budget-funded places, the organization announces admission to training for main budget-funded places indicating the number of places equal to zero.

1.9. In preparation for and conduct of admission to training, the organization:

posts information about admission to training on its official website in the information and telecommunications network "Internet" (hereinafter referred to as the official website);

receives incoming applications for admission to training and documents required for admission and attached to the application for admission to training (hereinafter referred to as the acceptance of applications and documents, application for admission, documents required for admission, respectively);

independently conducts entrance examinations for specialist programs for persons and in the cases established by Clause 2.5 of the Admission Rules (hereinafter referred to as internal entrance examinations);

conducts enrolment for training (hereinafter referred to as enrolment).

1.10. Admission to training is carried out on a competitive basis. The sum of competition points is calculated as the sum of points for entrance examinations and for individual achievements.

The University does not conduct separate competitions depending on the level of education of applicants.

1.10.1. Admission to training in specialist programs is carried out:

- based on the results of the Unified State Examination (hereinafter referred to as the USE), which are recognized as the results of entrance examinations, and (or) based on the results of entrance examinations conducted by the University independently in cases established by the Admission Rules;

- without entrance examinations;

- without conducting entrance examinations.

The results of the USE obtained no earlier than 4 years prior to the deadline for accepting documents, valid on the date of entry into force of the Federal Law "On Education in the Russian Federation" dated December 29, 2012 No. 273-Φ3 are recognized as the results of entrance examinations.

1.10.2. The University establishes the priority of entrance examinations for ranking the lists of applicants (hereinafter referred to as the priority of entrance examinations):

- Chemistry – 1st priority;
- Biology – 2nd priority;
- Russian language – 3rd priority.

1.10.3. The University sets the maximum number of Unified State Exam points for all categories of applicants in general education subjects for which admission to training is conducted:

- Chemistry – 100 points;
- Biology – 100 points;
- Russian language – 100 points.

The University sets the minimum number of Unified State Exam points for all categories of applicants in general education subjects for which admission to training is conducted:

- Chemistry – 40 points;
- Biology – 45 points;
- Russian language – 55 points.

If an applicant has a lower score in any Unified State Exam subject, documents for admission to the University will not be accepted.

1.11. The University holds a competition within a specialty or area of training (hereinafter referred to as a single-profile competition).

The University holds a competition separately:

a) within the control figures separately:

- for places within the employer-sponsored quota;
- to places within a special quota;
- to places within a separate quota;
- to the main places within the control figures.

b) under contracts for the provision of paid educational services.

1.12. For each competitive group, the organization shall form:

lists of persons who have submitted an application for admission (hereinafter referred to as the lists of applicants);

ranked lists of persons who have submitted an application for admission and the documents required for admission and who have the required results of the Unified State Exam and (or) entrance examinations (hereinafter referred to as the competitive lists).

1.13. If there are vacant places after the end of enrolment, the University shall conduct additional training admission to the specified places in accordance with Paragraph 12 of the Admission Rules.

1.14. The maximum number of organizations to which an applicant has the right to simultaneously enrol for training in specialist programs is 5.

1.15. The maximum number of specialties and (or) areas of training for which an applicant has the right to simultaneously participate in the competition for specialist programs is 5.

1.16. Applicants to the University are guaranteed, regardless of gender, race, nationality, language, origin, place of residence, attitude to religion, beliefs, affiliation with public organizations (associations), age, health, criminal record, as well as his/her social, property and official status the opportunity to receive free higher education (upon admission on a competitive basis within the control figures for admission at the expense of the federal budget) in accordance with federal state educational standards for specialties, if the citizen does not have a bachelor's, specialist and / or master's degree, that is, is receiving an education of the corresponding level for the first time.

## **2. ENTRANCE EXAMINATIONS.**

2.1. Admission to training is carried out according to specialist degree programs:

based on the results of the Unified State Examination (hereinafter referred to as the USE) assessed on a 100-point scale, which are recognized as the results of the entrance examinations, and (or) based on the results of internal entrance examinations;

without entrance examinations in accordance with Paragraphs 4 and 12 of Article 71 of

Federal Law No. 273-Φ3 – for places within the employer-sponsored quota, for places within the special quota, for main budget-funded places, for fee-based places (in accordance with Subclause 1 of Clause 4.1 of the Admission Rules);

without entrance examinations – for places within a separate quota (in accordance with Clause 4.8.1 of the Admission Rules);

2.2. The University sets the priority of entrance examinations for ranking the lists of applicants (hereinafter referred to as the priority of entrance examinations):

1) For applicants with secondary general education (hereinafter referred to as applicants with secondary general education)

- Chemistry – 1st priority;
- Biology – 2nd priority;
- Russian Language – 3rd priority;

2) For applicants with secondary vocational education and higher education (hereinafter referred to respectively as applicants with secondary vocational education, applicants with higher education, together – applicants with vocational education):

- Fundamental, Medical and Biological Aspects of Chemistry – 1st priority;
- Fundamentals of Vital Activity of Biological Systems – 2nd priority;
- Russian Language – 3rd priority.

2.3. The University does not provide for additional entrance examinations.

2.4. Entrance examinations are conducted in person, in Russian, in the format of computer testing according to the schedule approved by the Admissions Committee of the University. The number of tests for each subject is 50, the duration of the test for each subject is 120 minutes.

2.5. When admitted to training in specialist programs, applicants (including applicants on the basis of vocational education) from among the persons specified in this paragraph have the right to take internal entrance examinations in general education subjects (hereinafter referred to as internal general education entrance examinations):

1) for places within a separate quota – persons who have the right to be admitted to places within a separate quota based on the results of the Unified State Exam or entrance examinations in accordance with Clause 5.2 of Article 71 of Federal Law No. 273-Φ3 (regardless of whether they participated in the Unified State Exam and the result of the Unified State Exam);

2) for places within a special quota, an employer-sponsored quota, for basic budget-funded places, for fee-based places:

disabled persons (including disabled children) (regardless of whether they participated in the Unified State Exam, and the result of the Unified State Exam);

persons specified in Clause 5.1 of Article 71 of Federal Law No. 273- Φ3 (regardless of whether they are admitted to places within a separate quota, regardless of whether they participated in the Unified State Exam, and the result of the Unified State Exam);

foreign citizens (regardless of whether they participated in the Unified State Exam, and the result of the Unified State Exam);

applicants who have a document on secondary general education received from a foreign organization (for those subjects for which the applicant did not take the Unified State Exam in the current calendar year).

2.6. When admitting to training in specialist degree programs, citizens of the Republic of Belarus have the right to use the results of centralized testing and (or) centralized examination (hereinafter referred to as centralized testing or examination) conducted in the Republic of Belarus, passed by applicants in the current or previous calendar year, if the applicant did not take the Unified State Exam in the relevant general education subject in the year in which the centralized testing or examination was taken. The results of centralized testing or examination are recognized by the organization as the results of internal general education entrance examinations. The procedure for the said recognition of the results of centralized testing or examination is established by the University.

2.7. When admitting to training in specialist degree programs, an applicant who has the right to take internal entrance examinations may use the results of the said entrance examinations and

(or) the results of the Unified State Exam. The highest of the Unified State Exam and (or) internal entrance examinations (including the results of centralized testing or examination) that the applicant has and that constitutes at least the minimum number of points is counted as the result of the entrance examination.

2.8. The maximum number of points for each entrance examination for the specialist programs is 100 points.

Minimum number of points for the internal entrance examination:

- Chemistry / Fundamental, Medical and Biological Aspects of Chemistry – 40 Points;
- Biology / Fundamentals of Vital Activity of Biological Systems – 45 Points;
- Russian Language – 55 Points.

2.9. The results of the internal entrance examinations are valid for admission to training for the academic year for which admission is carried out.

2.10. An applicant takes each internal entrance examination once.

2.11. Persons who have failed the internal entrance examination for a valid reason (illness or other circumstances confirmed by documents) are allowed to take it in another group or on a reserve day.

2.12. If an applicant violates the admission rules approved by the University during the internal entrance examination, authorized officials of the University draw up a report on the violation and on the applicant's failure to pass the entrance examination without a valid reason and remove the applicant from the place where the entrance examination is being held.

2.13. The results of the internal entrance examination are announced on the official website within three working days after the day of the entrance examination, but no later than one day before the publication of the competitive lists.

2.14. Based on the results of the internal entrance examination, the applicant has the right to file an appeal to the University about a violation of the established procedure for conducting the entrance examination and (or) his/her disagreement with the assessment of the entrance examination results received.

The University reviews appeals filed by applicants. The rules for filing and reviewing appeals are established by the University.

### **3. ACCOUNTING FOR INDIVIDUAL ACHIEVEMENTS OF APPLICANTS TO SPECIALIST PROGRAMS**

3.1. Individual achievements of applicants are taken into account by assigning points to the applicant for general individual achievements and for employer-sponsored individual achievements and including them in the total number of competition points.

The list of general individual achievements is established by this paragraph. The number of points for general individual achievements upon admission to training on specialist programs shall not exceed 10.

Points for employer-sponsored individual achievements, which are considered to be participation in career guidance events held by the customer of employer-sponsored training (hereinafter referred to as career guidance events), which are taken into account in accordance with Clause 11.9 of the Admission Rules upon admission to training to places within the employer-sponsored quota in addition to the points for general individual achievements. The number of points for employer-sponsored individual achievements is 5.

3.2. When admitted to training in specialist programs, applicants are awarded points for the following general individual achievements:

1) availability of documents on education or on education and qualifications with honours received from educational institutions of the Russian Federation (a certificate of secondary general education with honours, a certificate of secondary (complete) general education with honours, a certificate of secondary (complete) general education for those awarded a gold (silver) medal, a diploma of secondary vocational education with honours, a diploma of primary vocational education with honours, a diploma of primary vocational education for those awarded a gold (silver) medal) (hereinafter referred to as documents on education with honours) – 5 points (for the

document on the basis of which the applicant participates in the competition);

2) winner and (or) nominee:

in school Olympiads held in the manner established by the federal executive body responsible for the development and implementation of state policy and legal regulation in the field of higher education, in agreement with the federal executive body responsible for the development and implementation of state policy and legal regulation in the field of general education (hereinafter referred to as school Olympiads) in subjects of specialized focus (if the results of participation in school Olympiads are not used to obtain special rights and (or) special advantages when entering training in specific competitive groups) – 10 points;

winner of the annual Regional Chemical and Biological Olympiad for Schoolchildren "Road to Medicine" at FSBEI HE KubSMU of the Ministry of Health Care of Russia – 5 points;

nominee of the annual Regional Chemical and Biological Olympiad for Schoolchildren "Road to Medicine" at FSBEI HE KubSMU of the Ministry of Health Care of Russia – 4 points;

3) military service by conscription, military service under contract, military service upon mobilization in the Armed Forces of the Russian Federation – 5 points;

4) service in volunteer formations in accordance with a contract on voluntary assistance in the performance of tasks assigned to the Armed Forces of the Russian Federation during a special military operation in the territories of Ukraine, the Donetsk People's Republic, the Lugansk People's Republic, the Zaporizhzhia Oblast and the Kherson Oblast – 5 points;

5) the title of the Master of Sports of International Class, Master of Sports of Russia – 2 points;

the title of candidate for Master Of Sports of the Russian Federation – 1 point;

6) the status of winner (nominee) of the national and (or) international championship in professional skills among disabled people and people with limited health capabilities "Abilympics" – 1 point.

3.3. When admitting to training in specialist programs:

in case of awarding points for having a certificate of secondary general education with honours, the organization may take into account the presence of a medal "For Special Academic Achievements" of the 1st or 2nd degree received in an educational organization of the Russian Federation (2 or 1 point, respectively).

3.4. As individual achievements taken into account in the event of equality of applicants according to other ranking criteria in the competitive lists, the University establishes points for specialized subjects. In the event of equality of applicants according to the specified achievements, the list of such achievements may be supplemented during the period of admission to training. The procedure for taking into account individual achievements in the event of applicants' equality according to other ranking criteria in the competitive lists is established by the University independently.

#### **4. SPECIAL RIGHTS WHEN APPLYING FOR SPECIALIST TRAINING PROGRAMS**

4.1. Applicants to specialist degree programs are granted the following special rights:

4.1.1. The following persons have the right to admission without entrance examinations:

- winners and nominees of the final stage of the All-Russian School Olympiad;
- members of national teams of the Russian Federation that participated in international Olympiads in general education subjects that were formed in accordance with the procedure established by the federal executive body that exercises functions on the development and implementation of state policy and legal regulation in general education;
- members of national teams of a foreign state that are winners and nominees of international Olympiads in general education subjects approved by the Government of the Russian Federation, who are citizens of the Russian Federation or compatriots who are not citizens of the Russian Federation.

Specialties and (or) areas of training correspond to the profile of the All-Russian School Olympiad or international Olympiad, for four years following the year of the relevant Olympiad.

The University sets the profiles of the above-mentioned Olympiads: Chemistry, Biology and Russian Language.

4.1.2. The right to be equal to persons who have scored the maximum number of points in the Unified State Exam in a subject corresponding to the profile of the school Olympiad is granted to the following persons:

- winners and nominees of school Olympiads, which are held in accordance with the procedure established by the federal executive body exercising functions on the development and implementation of state policy and legal regulation in higher education, in agreement with the federal executive body exercising functions on the development and implementation of state policy and legal regulation in general education.

The specified special rights are granted for four years following the year of the relevant Olympiad, upon admission to higher education institutions for training in specialty programs in specialties and (or) areas of training corresponding to the profile of the school Olympiad, in accordance with the procedure established by the federal executive body exercising functions on the development and implementation of state policy and legal regulation in higher education. When granting the specified right, the applicant is assigned the highest result of the entrance test (tests) – 100 points (hereinafter referred to as the right to 100 points).

The special rights specified in this paragraph may be granted to the same applicants.

4.2. Persons who have the right to admission without entrance examinations in accordance with Clause 4.1.1 of the Admission Rules, during the period of granting the said right, established by Part 4 of Article 71 of Federal Law №. 273-ФЗ, are granted an advantage by being equalized to persons who have 100 points on the general educational entrance examination (hereinafter referred to as a special advantage).

4.3. When applying for training within the admission control figures, an applicant who has the right to admission without entrance tests in accordance with Clause 4.1.1 of the Admission Rules uses this right as a single right to admission without entrance tests. This right is used by applicants to apply for admission to study in only one organization, only for one educational program of the applicant's choice (regardless of the number of grounds granting this right). Within the framework of one organization and one educational program, an applicant can use the right to admission without entrance tests in various competitive groups.

4.5. In order to admit persons who have the right to admission without entrance examinations in accordance with Clause 4.1.1 of the Admission Rules, the University:

- establishes the compliance of the competition profiles (educational programs, specialties, areas of training, sets of specialties) with the profiles of the final stage of the All-Russian School Olympiad, international Olympiads specified in paragraph 1 of Part 4 of Article 71 of Federal Law №. 273-ФЗ (hereinafter referred to as international school Olympiads), in order to grant the right to admission without entrance examinations, or makes a decision on the absence of competition profiles corresponding to the profiles of the final stage of the All-Russian School Olympiad, international school Olympiads;

- establishes a special advantage in subjects established for general education entrance examinations that comply with the profiles of the final stage of the All-Russian School Olympiad, international school Olympiads.

4.6. In order to grant special rights to the persons specified in Clause 4.1 of the Admission Rules, the University:

- 1) establishes a list of school Olympiads based on the results of which special rights are granted, from among the Olympiads included in the lists of school Olympiads approved by the federal executive body responsible for developing state policy and legal regulation in higher education, in agreement with the federal executive body responsible for developing and implementing state policy and legal regulation in general education (hereinafter referred to as the list of school Olympiads established by the University), or makes a decision on the absence of such school Olympiads;

- 2) for each school Olympiad included in the list of school Olympiads established by the University:



a) establishes the compliance of competition profiles (educational programs, specialties, areas of training, sets of specialties) with one or several Olympiad profiles to grant the right to admission without entrance examinations, or makes a decision not to grant the right to admission without entrance examinations based on the results of the Olympiad;

b) establishes one or more general education entrance tests and (or) additional entrance tests corresponding to one or more profiles of the Olympiad to grant the right to 100 points, or decides on the absence of entrance tests corresponding to the profiles of the Olympiad;

c) in order to grant each special right, it establishes:

- whether a special right is granted to winners or winners and nominees of the Olympiad;

- for what classes the results of the winner (nominee) of the school Olympiad must be received;

- one or several subjects for which applicants need the results of the Unified State Exam or internal general educational entrance examinations to confirm the special right (except for creative Olympiads, Olympiads in the field of physical education and sports), and the number of points in the Unified State Exam or internal general educational entrance examination in these subjects, which confirms the special right. The specified number of points is at least 75 points. The applicant must have the specified number of points in the Unified State Exam or internal general educational entrance examination in one subject (at the applicant's choice) from among the subjects established by the University.

4.7. The following persons shall have the right to be admitted to training in specialty programs at the expense of budgetary allocations from the federal budget, budgets of constituent entities of the Russian Federation and local budgets within the special quota:

1) orphans and children left without parental care, as well as persons from among orphans and children left without parental care;

2) disabled children, disabled persons of Groups 1 and 2;

3) persons disabled from childhood, persons disabled as a result of military injury or illness during military service;

4) combat veterans from among the persons specified in Subparagraphs 1-4 of paragraph 1 of Article 3 of the Federal Law dated January 12, 1995 № 5-ФЗ "On Veterans"

4.8. The right to be admitted to training in specialty programs at the expense of budgetary allocations from the federal budget, budgets of constituent entities of the Russian Federation and local budgets within a separate quota is granted to:

1) Heroes of the Russian Federation, persons awarded three Orders of Courage;

2) - citizens who are doing (have done) military service in the Armed Forces of the Russian Federation;

- citizens who are doing (have done) military service in the troops of the National Guard of the Russian Federation, in military formations and bodies specified in Paragraph 6 of Article 1 of the Federal Law dated May 31, 1996 № 61-ФЗ "On Defense", provided that they participate in a special military operation in the territories of Ukraine, the Donetsk People's Republic, the Lugansk People's Republic, the Zaporizhzhia Oblast and the Kherson Oblast and (or) perform tasks to repel an armed invasion of the territory of the Russian Federation, during an armed provocation on the State Border of the Russian Federation and the border territories of the constituent entities of the Russian Federation adjacent to the areas of the special military operation in the territories of Ukraine, the Donetsk People's Republic, the Lugansk People's Republic, the Zaporizhzhia Oblast and the Kherson Oblast;

- employees who are (were) in the specified territories (employees) of law enforcement agencies of the Russian Federation;

- citizens performing (performed) official and other similar functions in the specified territories;

3) citizens called up for military service upon mobilization into the Armed Forces of the Russian Federation;

- citizens who have entered into a contract for voluntary assistance in the performance of tasks assigned to the Armed Forces of the Russian Federation or the troops of the National Guard of

the Russian Federation, subject to their participation in a special military operation in the territories of Ukraine, the Donetsk People's Republic, the Lugansk People's Republic, the Zaporizhzhia Oblast and the Kherson Oblast and (or) the performance of tasks to repel an armed invasion of the territory of the Russian Federation, during an armed provocation on the State Border of the Russian Federation and the border territories of the constituent entities of the Russian Federation adjacent to the areas of the special military operation in the territories of Ukraine, the Donetsk People's Republic, the Lugansk People's Republic, the Zaporizhzhia Oblast and the Kherson Oblast;

- citizens who have entered into a contract (had other legal relations) with an organization that assists in the performance of tasks assigned to the Armed Forces of the Russian Federation, subject to their participation in a special military operation in the specified territories;

4) persons who took part in combat operations as part of the Armed Forces of the Donetsk People's Republic, the People's Militia of the Lugansk People's Republic, military formations and bodies of the Donetsk People's Republic and the Lugansk People's Republic starting from May 11, 2014 in accordance with decisions of state authorities of the Donetsk People's Republic, the Lugansk People's Republic;

5) children of persons specified in Clauses 2-4 of this Paragraph;

6) children of military personnel, employees of federal executive bodies and federal government bodies in which military service is provided for by federal law, employees of the internal affairs bodies of the Russian Federation, employees of the penal system of the Russian Federation, sent to other states by state authorities of the Russian Federation and who took part in combat operations while performing official duties in these states;

7) children of medical workers who died as a result of infection with the new coronavirus infection (COVID-19) in the performance of their work duties, in the main professional educational programs of medical education and pharmaceutical education.

4.8.1. Admission to training in specialty programs at the expense of budgetary allocations from the federal budget, budgets of constituent entities of the Russian Federation and local budgets within a separate quota is carried out without entrance examinations in relation to the persons specified in Subparagraphs 1 and 7 of Clause 4.8 of the Admission Rules, as well as children of persons specified in Subparagraphs 2-4 of Clause 4.8 of the Admission Rules, children of military personnel and employees specified in Subparagraph 6 of Clause 4.8 of the Admission Rules who died or were injured (wounded, traumatized, concussed) or fell ill while performing military service duties (official duties) during a special military operation (combat actions on the territories of foreign states) or were awarded the title of Hero of the Russian Federation or awarded three Orders of Courage. Other persons specified in Clause 4.8. of the Admission Rules are admitted to training based on the results of the Unified State Examination or based on the results of entrance examinations conducted by the higher education institution independently, at the choice of the said persons.

4.9. Preferential right to enroll in an educational organization for training in specialist programs, subject to successful completion of entrance examinations and all other things being equal, is granted to the following persons:

1) orphans and children left without parental care, as well as persons from among orphans and children left without parental care;

2) disabled children, disabled persons of Groups 1 and 2;

3) citizens under the age of twenty years, who have only one parent – a disabled person of Group 1, if the average per capita family income is below the subsistence minimum established in the constituent entity of the Russian Federation at the place of residence of the said citizens;

4) citizens who were exposed to radiation as a result of the Chernobyl disaster and who are covered by the Law of the Russian Federation dated May 15, 1991 № 1244-1 "On the Social Protection of Citizens Exposed to Radiation as a Result of the Chernobyl Disaster";

5) children of military personnel who died in the performance of their military duties or died as a result of injury (wound, trauma, contusion) or illness received by them in the performance of their military duties, including when participating in counter-terrorism operations and (or) other measures to combat terrorism;

6) children of deceased (killed) Heroes of the Soviet Union, Heroes of the Russian Federation and full holders of the Order of Glory;

7) children of employees of internal affairs agencies, the Federal Service of the National Guard Troops of the Russian Federation, institutions and bodies of the penal system, compulsory enforcement agencies of the Russian Federation, the Federal Fire Service, the State Fire Service, agencies for control over the distribution of narcotic drugs and psychotropic substances, customs authorities, the Investigative Committee of the Russian Federation, who died (deceased) as a result of injury or other damage to health received by them in connection with the performance of official duties, or as a result of an illness received by them during the period of service in the said institutions and bodies, and children who were dependent on them;

8) children of prosecutorial employees who died (deceased) as a result of injury or other damage to health received by them during their service in the prosecutor's office or after dismissal due to damage to health in connection with their official activities;

9) military personnel who are serving under a contract and whose continuous duration of military service under a contract is at least three years, as well as citizens who have completed military service by conscription and are entering training based on recommendations from commanders issued to citizens in the manner established by the federal executive body and the federal government body in which military service is provided for by federal law;

10) citizens who have served for at least three years under contract in the Armed Forces of the Russian Federation, other troops, military formations and bodies in military positions and who were dismissed from military service on the grounds provided for in Subparagraphs "b"- "g" of Clause 1, Subparagraph "a" of Clause 2 and Subparagraphs "a" - "c" of Clause 3 of Article 51 of Federal Law №. 53-Ф3 dated March 28, 1998 "On Military Duty and Military Service";

11) war invalids, participants in military operations, as well as combat veterans from among the persons specified in Subparagraphs 1-4 of Paragraph 1 of Article 3 of Federal Law №. 5-Ф3 of January 12, 1995 "On Veterans";

12) citizens who directly participated in the testing of nuclear weapons, combat radioactive substances in the atmosphere, nuclear weapons underground, in exercises using such weapons and combat radioactive substances before the date of the actual termination of the said tests and exercises,

- direct participants in the elimination of radiation accidents at nuclear installations of surface and submarine ships and other military facilities,

- direct participants in the implementation and support of work on the collection and disposal of radioactive substances, as well as direct participants in the elimination of the consequences of these accidents (military personnel and individuals from among the civilian personnel of the Armed Forces of the Russian Federation, military personnel of the internal troops of the Ministry of Internal Affairs of the Russian Federation or federal government bodies, military personnel and employees of the Federal Service of the National Guard Troops of the Russian Federation, persons who served in the railway troops and other military formations, employees of the internal affairs bodies of the Russian Federation, the federal fire service and the State Fire Service);

13) military personnel, employees of the Federal Service of the National Guard Troops of the Russian Federation, internal affairs agencies of the Russian Federation, the penal system, the federal fire service of the State Fire Service, who performed tasks in the conditions of the armed conflict in the Chechen Republic and in the territories adjacent to it, classified as the armed conflict zone, and the said military personnel performing tasks during counter-terrorism operations in the territory of the North Caucasus region;

14) persons specified in paragraph 4.8 of the Admission Rules.

## **5. RECEIPT OF APPLICATIONS AND DOCUMENTS**

5.1. To enroll in training, an applicant submits an application for admission to training with the necessary documents attached (hereinafter collectively referred to as the documents required for admission). The University accepts the documents required for admission from the applicant upon

submission of an application for consent to the processing of his/her personal data, which includes consent to the processing of personal data permitted by the applicant for distribution (disclosure to an indefinite number of persons), given in accordance with Article 10.1 dated the Federal Law of July 27, 2006 N 152-ФЗ "On Personal Data".

5.2. When applying for admission to specialist training program, an applicant submits two applications to the University:

1) for places within the admission employer-sponsored figures – one application for admission to the specified places

2) for places for study under contracts for the provision of paid educational services – one application for admission to the specified places.

5.3. The applicant submits applications for admission and documents required for admission in one of the following ways:

submits it to the organization in person;

sends it to the organization through a public postal operator (hereinafter referred to as the postal operator);

submits through the federal state information system "Unified Portal of State and Municipal Services (Functions)" (hereinafter referred to as the UPSMS).

5.4. In the application for admission, the applicant indicates the competitive groups for which he/she wishes to be admitted to the University, and the admission priorities for each competitive group (hereinafter the admission priorities).

The applicant indicates the following admission priorities:

1) for admission to places within the admission control figures:

to places within the employer-sponsored quota - priority of admission to the specified places;

to the main budget places, and (or) to places within a separate quota, and (or) to places within a special quota - single priority of admission to the specified places;

2) for admission to fee-based places - priority of admission to fee-based places.

5.5. Admission priorities are designated by serial numbers (whole numbers, starting with one). The level of the admission priorities (admission priority) decreases as the specified numbers increase.

The applicant specifies a separate sequence of admission priorities for places within the admission control figures and a separate sequence of admission priorities for fee-based places.

5.6. In the application for admission, the applicant certifies the following facts with a personal signature (when submitting an application for admission electronically through the organization's electronic information system or through the Unified State Services Portal, confirmation of the specified facts is carried out by entering a note in the application for admission):

1) familiarization of the applicant with information on the need to indicate reliable information and submit original documents in the application for admission;

2) familiarization of the applicant with the rules for admission to study approved by the organization, as well as with the documents and information specified in Part 2 of Article 55 dated Federal Law No. 273-ФЗ;

3) when applying for training in places within the admission control figures - obtaining the relevant higher education for the first time (when applying for training in specialist programs - the applicant does not have a bachelor's degree, specialist's degree, master's degree, as well as a document on education and qualifications in basic higher education programs, master's degree programs of specialized higher education, provided for by Resolution No. 1302; with the exception of cases established by the legislation of the Russian Federation for obtaining higher education at the expense of budgetary allocations if the person has the relevant higher education);

4) when applying for training in specialist programs - confirmation of simultaneous submission of applications for admission:

to no more than 5 organizations, including the organization to which this application is submitted;

for no more than 5 specialties and (or) areas of training;

5) when applying for training in specialist programs to places within the admissions control

figures based on the right to admission without entrance examinations in accordance with Part 4 of Article 71 of Federal Law No. 273-Φ3 - confirmation of the submission of an application for admission based on the specified right only to this organization.

5.7. The application for admission indicates the need (lack of need) to create special conditions for the applicant during internal entrance examinations due to his/her disability or limited health capabilities.

5.8. The application for admission is submitted in Russian.

5.9. The applicant may make changes to the application for admission, including changing the competitive groups (including addition, exclusion of competitive groups), changing the enrollment priorities. Changes to the enrollment priorities on the Unified State Portal of Public Services are made no more than once every 2 hours.

The specified changes is made no later than the day of the end of the acceptance of applications and documents.

5.10. When submitting an application to participate in the competition, the applicant submits the documents required for admission:

1) a document(s) proving identity, citizenship (he may also submit a passport of a citizen of the Russian Federation proving the identity of a citizen of the Russian Federation outside the territory of the Russian Federation);

2) a document on education of the corresponding level.

A foreign state document on education is submitted with a certificate of recognition of foreign education, except for cases in which, in accordance with the legislation of the Russian Federation and (or) an international treaty, recognition of foreign education is not required.

3) a document confirming registration in the individual (personalized) accounting system (SNILS, if available);

4) a statement of consent to the processing of personal data;

5) to pass internal general educational entrance examinations due to disability - a document confirming disability on the day of its submission (hereinafter referred to as the document on disability);

6) if it is necessary to create special conditions for passing internal entrance examinations - a document confirming disability or limited health capabilities on the date of its submission (hereinafter referred to as the document on disabilities);

7) to use the results of centralized testing or examination - a document confirming passing the centralized testing or examination;

8) to use the special rights provided for in Parts 4 and 12 of Article 71 of Federal Law No. 273-Φ3 - a document confirming that the applicant is one of the persons to whom the corresponding special right is granted. The specified document is used taking into account the deadlines for granting special rights established by Parts 4 and 12 of Article 71 of Federal Law No. 273-Φ3;

9) to use the special rights established by Parts 5, 5.1, 5.2, 9 and 10 of Article 71 of Federal Law No. 273-Φ3 - a document confirming that the applicant is one of the persons to whom the corresponding special right is granted. If the validity of the document is limited to a certain period, the document must confirm the corresponding special right on the day of completion of document acceptance without passing entrance examinations;

10) documents confirming individual achievements that are taken into account when admitting to studies;

11) documents specified in paragraph 13.3 of the Admission Rules (documents for foreign citizens and stateless persons);

12) a medical certificate (conclusions) with the mandatory provision of a conclusion from a narcologist, psychiatrist and X-ray examination data (fluorography) in accordance with paragraphs 7 and 9 of Article 55 of Federal Law No. 273-Φ3;

13) 2 photographs of the applicant (3x4 for documents) - for persons admitted to studies based on the results of entrance examinations held by the University;

14) other documents affecting admission (submitted at the discretion of the applicant).

5.11. Documents required for admission are submitted as originals or copies. Certification of

the said copies is not required.

When submitting an application for admission via the Unified State Services Portal:

a document required for admission is considered to be submitted in a copy if information about such document (about the right confirmed by such document) is confirmed by information available on the Unified State Services Portal or in other state information systems, including the federal information system "Federal Register of Information on Education Documents and (or) Qualifications, Documents on Training". Submission of the original or a copy (electronic image) of such a document when submitting an application for admission is not required. An applicant may, at his own discretion, submit the original or a copy (electronic image) of such a document;

if the information about such document (about the right confirmed by such document) is not confirmed by the information available on the Unified State Portal of Public Services or in other state information systems, the applicant shall submit an electronic image of the document via the Unified State Portal of Public Services or submit the original or a copy of the document to the University, with the exception of a document confirming the right to a separate quota;

if the information about the right to a separate quota is not confirmed by the information available on the Unified State Portal of Public Services or in other state information systems, the applicant shall submit the original or a copy of the document confirming the specified special right, in person or through a postal operator.

The status of persons specified in paragraphs 2 - 4 of Part 5.1 of Article 71 of Federal Law No. 273-ФЗ (hereinafter participants in a special military operation) and their children may be confirmed by a certificate issued (including through the Unified Public Services Portal) in accordance with Resolution of the Government of the Russian Federation of October 9, 2024 No. 1354 "On the procedure for establishing the fact of participation of citizens of the Russian Federation in a special military operation in the territories of Ukraine, the Donetsk People's Republic, the Lugansk People's Republic, the Zaporizhzhia Oblast and the Kherson Oblast" (hereinafter a certificate of a participant in a special military operation, Resolution No. 1354), or information provided in accordance with Resolution No. 1354 (hereinafter referred to as information on participation in a special military operation). The status of children of participants in a special military operation who died or were injured (wounded, traumatized, concussed) or fell ill while performing military service duties (official duties) during a special military operation is confirmed by a certificate issued by the federal executive body (federal government body) that issued a certificate of participant in a special military operation or provided information on participation in a special military operation.

5.12. Documents completed in a foreign language is submitted with a translation into Russian certified by a notary (including a consular official), unless otherwise provided by an international treaty of the Russian Federation.

5.13. Documents received in a foreign state must be legalized, unless otherwise provided by an international treaty of the Russian Federation or the legislation of the Russian Federation.

5.14. The University verifies the accuracy of the information specified in the application for admission and the authenticity of the documents required for admission, including by contacting state information systems, state (municipal) bodies and organizations.

5.15. The University creates a personal file of the applicant in paper form based on information and (or) documents received by the organization from the Unified State Services Portal and (or) submitted by the applicant in other ways.

5.16. Based on the results of accepting applications and documents and conducting internal entrance examinations, the University makes a decision on the issue of admitting applicants to participate in the competition.

5.17. In case of the results of accepting applications and documents for places within the admission control figures, there is an excess of places within a special quota over the number of applicants admitted to participate in the competition for the specified places (hereinafter an excess of places within a special quota) and (or) an excess of places within a separate quota over the number of applicants admitted to participate in the competition for the specified places (hereinafter an excess of places within a separate quota), the University, within one day after the end of the

acceptance of documents without passing entrance examinations, redistributes places between the special quota and the separate quota:

if there is a shortage of places within a separate quota (the number of applicants admitted to participate in the competition for places within a separate quota is greater than the number of specified places), and an excess of places within a special quota, the excess places of the special quota are redistributed to the separate quota;

if there is a shortage of places within a special quota (the number of applicants admitted to the competition for places within a special quota exceeds the number of specified places) and an excess of places within a separate quota, the excess places of the separate quota are redistributed into the special quota.

The excess of places within a special quota, the excess of places within a separate quota remaining after the redistribution of places between the specified quotas or if the redistribution of places was not carried out, are added to the main budget places.

5.18. The University establishes a place for accepting documents submitted in person by the applicant and/or his legal representative: Krasnodar, ul. Mitrofana Sedina, 4.

If the documents required for admission are submitted to the University in person by the applicant, the applicant is given a receipt for the acceptance of the documents. The documents submitted by the applicant are returned if a receipt for the acceptance of the documents is provided.

5.19. When submitting documents through public postal operators, the completion of the acceptance of documents is carried out within the same time and at the same time as through other methods of submitting documents.

5.20. The choice of the field of study (specialty), the form of study, the setting of priorities are determined only by the applicant and / or his legal representative and is not within the competence of the member of the Admissions Committee. This choice is confirmed by the personal signature of the applicant and / or his legal representative separately in each application when submitting documents.

The applicant is responsible for the timely submission of all documents required for admission, their sufficiency and reliability.

5.21. The Admissions Committee is not obliged to contact the applicant (his/her legal representative) on matters of admission on its own initiative.

## **6. LISTS OF APPLICANTS AND COMPETITION**

6.1. Lists of applicants are formed during the period of accepting applications and documents and conducting internal entrance examinations and are published on the official website and on the Unified State Public Services Portal from the day the acceptance of applications and documents begins. These lists are updated daily, if there are any changes, until the day the acceptance of applications and documents ends, inclusive.

6.2. Lists of competition are formed based on the results of accepting applications and documents and conducting internal entrance examinations and are published on the official website and on the Unified State Public Services Portal. Lists of competition are updated daily, if there are any changes, until the day the order(s) on admission for the relevant competition is issued, inclusive, at least 5 times a day.

6.3. The List of competition includes:

- 1) with the exception of the list of competition for places within a separate quota:
  - applicants without entrance examinations;
  - applicants based on the results of the Unified State Exam and (or) internal entrance examinations, who have at least the minimum number of points in the Unified State Exam and (or) at least the minimum number of points for the internal entrance examinations;
- 2) for places within a separate quota:
  - applicants without entrance examinations;
  - applicants based on the results of the Unified State Exam and (or) internal entrance examinations, who have at least the minimum number of points in the Unified State Exam and (or) at least the minimum number of points for the internal entrance examinations;

In the list of competition, applicants based on the results of the Unified State Exam and (or) internal entrance examinations are placed after applicants without entrance examinations or applicants without entrance examinations.

6.4. The following information is indicated in the list of competition:

- 1) a unique code assigned to the applicant (hereinafter the applicant's unique code);
- 2) for each applicant without entrance examinations:
  - reason for admission without entrance examinations;
  - number of points for general individual achievements;
  - number of points for employer-sponsored individual achievements (upon admission to places within the employer-sponsored quota);
  - preference for enrollment in accordance with Part 9 of Article 71 of Federal Law No. 273- $\Phi$ 3;
  - individual achievements taken into account in the event of equality of applicants based on other ranking criteria;
- 3) for each applicant to places within a separate quota without entrance examinations:
  - number of points for general individual achievements;
  - preference for enrollment in accordance with Part 10 of Article 71 of Federal Law No. 273- $\Phi$ 3;
  - individual achievements taken into account in the event of equality of applicants based on other ranking criteria;
- 4) for each applicant based on the results of the Unified State Exam and (or) internal entrance examinations:
  - sum of competition points;
  - sum of points for entrance examinations;
  - number of points for each entrance examination;
  - number of points for general individual achievements;
  - number of points for employer-sponsored individual achievements (upon admission to places within the employer-sponsored quota);
  - preference for enrollment in accordance with Part 9 of Article 71 of Federal Law No. 273- $\Phi$ 3;
  - individual achievements taken into account in the event of equality of applicants based on other ranking criteria;
- 5) upon admission to places within the admission control figures – availability of consent to enrollment specified in Clause 7.2 of the Admission Rules;
- 6) upon admission to fee-based places - availability of a concluded education agreement;
- 7) enrollment priority specified by the applicant for a given competitive group;
- 8) the highest priorities of the applicant, determined in accordance with Clause 7.5 of the Admission Rules (hereinafter referred to as the highest priorities):
  - main highest priority;
  - highest passing priority.

6.5. The list of applicants includes:

information specified in Clause 6.4. of the Admission Rules (except for individual achievements taken into account in the event of equality of applicants based on other ranking criteria and top priorities);

information on the consideration of the application for admission, including admission to participation in the competition.

Information that is missing at the time of filing the application for admission is indicated in the list of applicants after the organization receives such information.

6.6. Applicants included in the list of applicants is sorted in descending order of the sum of competition points (if available), or in the event of equality of the sum of competition points - by the unique code of the applicant.

6.7. Applicants included in the competitive list are ranked sequentially on the following grounds:

1) applicants for training without entrance examinations:

- a) by the status of persons entitled to admission without entrance examinations, in the



following order:

- members of national teams that participated in international school Olympiads;
- winners of the final stage of the All-Russian School Olympiad;
- nominees of the final stage of the All-Russian School Olympiad;
- winners of school Olympiads;
- nominees of school Olympiads.

By decision of the University, members of national teams that participated in international school Olympiads, winners and nominees of the final stage of the All-Russian School Olympiad, school Olympiads are ranked in decreasing order of the classes for which they participated in the said Olympiads;

b) in descending order of the number of points for individual achievements (when admitting to places within the employer-sponsored quota, the number of points for individual achievements is calculated as the sum of the number of points for general individual achievements and the number of points for employer-sponsored individual achievements);

c) by having a preferential right specified in Part 9 of Article 71 of Federal Law No. 273-Φ3 (applicants with a preferential right are ranked higher in the competitive list);

d) by having a preferential right specified in Part 10 of Article 71 of Federal Law No. 273-Φ3 (applicants with a preferential right are ranked higher in the competitive list);

d) by individual achievements taken into account in the event of equality of applicants according to other ranking criteria;

2) applicants for places within a separate quota without entrance examinations:

in descending order of the number of points for general individual achievements;

by having a preferential right specified in Part 10 of Article 71 of Federal Law No. 273-Φ3 (applicants with a preferential right have a higher place in the competitive list);

by individual achievements, taken into account in the event of equality of applicants based on other ranking criteria;

3) applicants for training based on the results of the Unified State Exam and (or) internal entrance examinations:

by decreasing the sum of competition points;

by decreasing the sum of the Unified State Exam points and (or) points for entrance examinations;

by decreasing the number of points for individual entrance examinations in accordance with the priority of tests during ranking;

by decreasing the number of points for individual achievements (when admitting to training to places within the employer-sponsored quota, the number of points for individual achievements is calculated as the sum of the number of points for general individual achievements and the number of points for employer-sponsored individual achievements);

by having a preferential right specified in Part 9 of Article 71 of Federal Law No. 273-Φ3 (applicants with a preferential right have a higher place in the competitive list);

by having a preferential right specified in Part 10 of Article 71 of Federal Law No. 273-Φ3 (applicants with a preferential right have a higher place in the competitive list);

by individual achievements taken into account when applicants are equal according to other ranking criteria.

## 7. ENROLMENT, SUBMITTING AND REVOKING CONSENT TO ENROLMENT, CONCLUDING AN EDUCATIONAL AGREEMENT, REVOKING DOCUMENTS, REFUSING ENROLMENT

7.1. Enrollment is carried out according to the competitive lists in accordance with the enrollment priorities specified in the application for admission, until the established number of places are filled.

7.2. To enroll in places within the admission control figures, the applicant submits consent to enrollment to a specific organization. Consent to enrollment is submitted electronically by placing an electronic mark on the Unified State Services Portal regarding consent to enrollment or on paper

by submitting an application for consent to enrollment to the organization (in person or through a postal operator). Consent to enrollment is submitted electronically no more than once every 2 hours.

7.3. The University sets a deadline for submitting consent to enrollment in places within the admission control figures. Submission of consent for enrollment is carried out from the day of the start of accepting applications for admission until the set time on the day of completion of submission of consent for enrollment (hereinafter - the deadline for completion of submission of consent for enrollment).

Consent for enrollment applies to all competitive groups for places within the University's admission control figures.

If an applicant who has submitted consent for enrollment wants to submit consent for enrollment to another organization, he must revoke the submitted consent for enrollment.

7.4. To be enrolled in fee-based places, the applicant shall sign an education agreement and inform the organization of the need for his/her enrollment in accordance with the education agreement. The University sets the date for completing the conclusion of education agreements (hereinafter the date for completing the conclusion of agreements). The conclusion of an education agreement shall be carried out from the date of the start of accepting applications for admission until the date of completion of the conclusion of agreements, inclusive.

7.5. For enrollment, the University determines the highest priorities:

the main highest priority is the highest enrollment priority, according to which the applicant passes the competition, determined for applicants included in the competition list, regardless of the availability of consent to enrollment. The main highest priority is determined on the basis of all competition lists in which the applicant passes the competition, and is indicated in a specific competition list;

the highest passing priority is the highest enrollment priority, according to which the applicant passes the competition, determined for applicants who have submitted consent to enrollment. The highest passing priority is determined on the basis of all competitive lists in which the applicant passes the competition and is indicated in a specific competitive list.

7.6. The applicant is subject to enrollment in places within the admission control figures in accordance with the highest passing priority, if he passes the competition within the established number of places and by the deadline for submitting consent for enrollment at the University there is consent for enrollment, provided that the applicant has not withdrawn consent for enrollment up to and including the day of issuance of the order for enrollment.

7.7. An applicant is subject to enrollment in fee-based places if he/she passes the competition within the established number of places and on the day of completion of the conclusion of contracts, the University has a concluded education contract, provided that the applicant has informed the University of the need for his/her enrollment in accordance with the education contract. An applicant for fee-based places is enrolled in accordance with one or more enrollment priorities. Enrollment in fee-based places is carried out regardless of enrollment in places within the admission control figures.

7.8. If an applicant has submitted an application for admission through the Unified State Services Portal, he/she may submit consent to enrollment through the Unified State Services Portal, either in person or through a postal operator. If an applicant has submitted an application for admission in person or through a postal operator, he/she may submit consent to enrollment in person or through a postal operator or through the Unified State Services Portal (if, when submitting an application for admission, he/she presented to the organization the insurance number of an individual personal account and gave consent to the transfer of information to the Unified State Services Portal).

7.9. When an applicant submits consent for enrollment, the University enters into the competitive list (before the competitive list is published - into the list of applicants) information about the submission of consent for enrollment.

7.10. An applicant has the right to revoke consent for enrollment on the Unified State Portal of Public Services at any stage of admission to study or by submitting to the organization an application to revoke consent for enrollment (in person or through a postal operator) (hereinafter

referred to as the revocation of consent for enrollment).

When an applicant revokes consent for enrollment, the University enters into the competitive list (before the competitive list is published - into the list of applicants) information about the revocation of consent for enrollment.

7.11. An applicant has the right to revoke an application for admission on the Unified State Portal of Public Services at any stage of admission to study or by submitting to the University an application to revoke an application for admission (in person or through a postal operator) (hereinafter referred to as the revocation of application for admission).

When an application for admission is withdrawn, the organization excludes the applicant from the list of applicants, from the competitive lists, and from those enrolled.

7.12. An applicant who has been enrolled in studies has the right to refuse enrollment without revoking consent to enrollment. Refusal to enrollment is carried out on the Unified State Portal of Public Services or by submitting an application to the University to refuse enrollment (in person or through a postal operator).

In case of refusal to enrollment, the University excludes the applicant from the number of enrolled students and makes the necessary changes to the competitive lists.

7.13. If an applicant who has been enrolled in places within the admission control figures wants to revoke consent to enrollment, he/she must refuse enrollment at the same time as revoking consent to enrollment.

7.14. Before the expiration of the admissions period for places within the admissions control figures (including additional admissions for study) for specific competitive groups, the University makes changes to the competitive lists, lists of applicants, and excludes an applicant from the number of those enrolled in accordance with Clauses 7.9–7.12 of the Admissions Rules:

in the event of receiving information from the Unified State Services Portal or an application submitted to the University in person by the applicant, no later than 2 hours before the end of the working day - within 2 hours after receiving information from the Unified State Services Portal or an application;

in the event of receiving information from the Unified State Services Portal or an application submitted to the University in person by the applicant, less than 2 hours before the end of the working day - within the first two hours of the next working day;

in the event of receiving an application through a postal operator - no later than the next working day.

7.15. After the end of admission to study for places within the admission quotas (including additional admission to study) for specific competitive groups, the submitted documents, in part of their originals (if available), are returned to the applicant within one working day after the day of receipt by the University of the application to withdraw the application for admission. If it is impossible to return the said originals, they remain in storage at the University.

7.16. Enrollment is formalized by an order (orders) of the University on enrollment.

7.17. Based on the enrollment results, the University generates information on enrollment for each competition indicating the applicant's unique code, the amount of competition points, the number of points for entrance examinations and for individual achievements, and the grounds for admission without entrance examinations. The said information is posted on the official website on the day of issuing the orders on enrollment and must be available to users of the official website for at least 6 months from the date of their issuance.

## **8. ENROLMENT WITHIN EMPLOYER-SPONSORED ADMISSION**

8.1. Enrolment within the employer-sponsored admission is carried out in three stages: priority enrolment stage, main enrolment stage and additional enrolment stage.

8.2. At each enrolment stage, the organization determines the main highest priority and the highest passing priority.

8.3. At the priority enrolment stage for specialist training programs:

1) enrolment is carried out:

a) to main budget-funded places without entrance examinations in accordance with Part 4 and

(or) Part 12 of Article 71 of Federal Law No. 273- Φ3;

b) to places within a special quota:

without entrance examinations in accordance with Part 4 and (or) Part 12 of Article 71 of Federal Law No. 273- Φ3;

based on the results of the Unified State Exam and (or) internal entrance examinations;

c) to places within the employer-sponsored quota:

without entrance examinations in accordance with Part 4 and (or) Part 12 of Article 71 of Federal Law No. 273- Φ3;

based on the results of the Unified State Exam and (or) internal entrance examinations;

d) to places within a separate quota:

without entrance examinations;

based on the results of the Unified State Exam and (or) internal entrance examinations;

2) if the highest passing priority is the priority of the employer-sponsored quota, the applicant is enrolled within the employer-sponsored quota;

3) if the highest passing priority is the priority of other places:

an applicant who passes the enrolment competition for the main budget-funded places without entrance examinations is enrolled in the specified places;

an applicant who does not participate in the enrolment competition (does not pass the competition) for the main budget-funded places without entrance examinations and passes the enrolment competition for places within a separate quota is enrolled in places within a separate quota;

An applicant who does not participate in the enrolment competition (does not pass the enrolment competition) for the main budget-funded places without entrance examinations and for places within the separate quota and passes the enrolment competition for places within the special quota, is enrolled in places within the special quota.

8.4. At the main enrolment stage, students are enrolled in the main budget-funded places based on the results of the Unified State Exam and (or) internal entrance examinations in accordance with the priority of other places.

8.5. At the additional enrolment stage, students are enrolled in the vacant main budget-funded places based on the results of the Unified State Exam and (or) internal entrance examinations in accordance with the priority of other places.

8.6. When admitting students, places within the special quota, the separate quota, or the employer-sponsored quota that are vacant and (or) become available after the completion of the priority enrolment stage are added to the main budget-funded places.

8.7. Students enrolled in places within the special quota and the separate quota are excluded from the competitive lists for the main budget-funded places based on the admission conditions under which they were enrolled in places within the specified quotas.

8.8. If an applicant enrolled for training at the priority enrolment stage wants to participate in the main enrolment stage in the same organization, he/she refuses the enrolment conducted at the priority stage. Applicants who were enrolled at the priority stage and refused enrolment before the deadline for submitting consent to enrolment at the main stage, are considered during enrolment at the main stage. Persons who were enrolled at the priority stage and did not refuse enrolment before the deadline for submitting consent to enrolment at the main stage, are not subject to enrolment at the main stage.

8.9. If an applicant enrolled for training at the priority stage wants to participate in the main enrolment stage in another organization, he/she refuses the enrolment conducted at the priority stage before the deadline for submitting consent to enrolment at the main stage and revokes his/her consent.

8.10. If an applicant enrolled for training at the priority stage or the main stage wants to participate in the additional enrolment stage in the same organization, he/she refuses the enrolment conducted at the priority stage or the main stage. Persons who were enrolled at the priority stage or the main stage and refused enrolment before the deadline for submitting consent for enrolment at the additional stage are considered when enrolling at the additional stage. Persons who were

enrolled at the priority stage or the main stage and did not refuse enrolment before the deadline for submitting consent for enrolment at the additional stage are not subject to enrolment at the additional stage.

8.11. If an applicant who has been enrolled for training at the priority stage or the main stage wants to participate in the additional stage of enrolment in another organization, he/she shall refuse the enrolment carried out at the priority stage or the main stage before the deadline for submitting consent for enrolment at the additional stage, and revoke his/her consent.

## **9. ADMISSION PERIOD**

9.1. For admission to places within the control figures:

1) acceptance of applications and documents:

start – June 20, 2025;

deadline for accepting documents with entrance examinations – July 15, 2025;

deadline for accepting documents without entrance examinations – July 25, 2025;

2) entrance examinations:

the first day – July 17, 2025;

the last day – July 25, 2025 (for Russian citizens);

3) enrolment:

a) publication of competition lists – July 27, 2025;

b) priority enrolment stage:

deadline for submitting consent for enrolment – August 1, 2025 (consent for enrolment is submitted before 12:00 Moscow time);

issuance of orders on enrolment – August 3, 2025;

c) the main enrolment stage:

deadline for submitting consent for enrolment – August 5, 2025 (consent for enrolment is submitted before 12:00 Moscow time);

issuance of orders on enrolment – August 7, 2025;

d) the additional enrolment stage:

deadline for submitting consent for enrolment – August 9, 2025 (consent for enrolment is submitted before 12:00 Moscow time);

issuance of orders on enrolment – August 11, 2025;

4) the University determines the number of places for additional admission to training – August 12, 2025 (if necessary).

9.2. In case of additional training admission to places within the admission control figures:

1) acceptance of applications and documents:

the first day – August 12, 2025;

the deadline for accepting documents with entrance examinations – August 16, 2025;

the deadline for accepting documents without entrance examinations – August 21, 2025;

2) entrance examinations:

the first day – August 18, 2025;

the last day – August 21, 2025;

3) enrolment in places within the admission control figures:

a) publication of competitive lists – August 22, 2025;

b) priority enrolment stage:

deadline for submitting consent for enrolment – August 25, 2025 (consent for enrolment is submitted before 12:00 Moscow time);

publication of orders on enrolment – August 26, 2025;

c) the main enrolment stage:

deadline for submitting consent for enrolment – August 28, 2025 (consent for enrolment is submitted before 12:00 Moscow time);

publication of orders on enrolment – August 29, 2025.

9.3. For admission to fee-based places:

1) acceptance of applications and documents:

the first day – June 20, 2025;

deadline for accepting documents with entrance examinations – July 15, 2025;

deadline for:

- accepting documents without entrance examinations – July 25, 2025;

- concluding an agreement on the provision of paid educational services – July 25, 2025;

- informing about the need to be enrolled in a fee-based form of education – July 25, 2025

(informing is provided by submitting an application in person, through the Unified State Services Portal, or by email to the official email of the Admissions Committee);

2) entrance examinations:

the first day – July 17, 2025;

the last day – July 25, 2025 (for Russian citizens);

3) completion of enrolment – August 18, 2025.

9.4. The University conducts additional admission to fee-based places only for persons entering the training on the basis of an educational document obtained in a foreign country. The specified additional admission to training is carried out only once and ends on September 30, 2025.

## **10. FEATURES OF CONDUCTING INTERNAL ENTRANCE EXAMINATIONS FOR DISABLED PERSONS**

10.1. When conducting internal entrance examinations for disabled applicants (hereinafter referred to as disabled applicants), the University ensures the creation of special conditions taking into account the characteristics of the psychophysical development of applicants, their individual capabilities and health status (hereinafter referred to as individual characteristics). Disabled applicants are provided with information on the procedure of internal entrance examinations in an accessible form.

10.2. The duration of the internal entrance examination for disabled applicants is increased by no more than 1.5 hours.

10.3. When conducting internal entrance examinations in person, the University ensures unimpeded access of disabled applicants to classrooms, toilets and other premises, as well as conditions for their stay in the said premises (including the presence of ramps, lifts, handrails, widened doorways, elevators, etc.).

In-person internal entrance examinations for disabled applicants are held in a separate classroom.

The number of disabled applicants in one classroom should not exceed 12 people.

An assistant from among the University employees or other involved persons may be present in the classroom during the internal entrance examination, providing disabled applicants with the necessary technical assistance taking into account their individual characteristics (e.g. to take a workplace, to move around, to read and complete an assignment, to communicate with persons conducting the entrance examination, etc.).

10.4. Disabled applicants may use technical means necessary for them in connection with their individual characteristics during the internal entrance examination.

10.5. When conducting internal entrance examinations, the following additional requirements are met depending on the individual characteristics of disabled applicants:

1) for the blind applicants:

assignments to be completed during the entrance examination are written in Braille or presented in the form of an electronic document accessible via a computer with specialized software for the blind, or are read aloud by an assistant;

written assignments are completed on paper in Braille or on a computer with specialized software for the blind, or are dictated to an assistant;

applicants are provided with a set of writing utensils and paper for writing in Braille, and a computer with specialized software for the blind (for in-person entrance examinations) to complete the assignment, if necessary;

2) for the visually impaired applicants:

individual uniform lighting of at least 300 lux is provided (for in-person entrance

examinations);

applicants are provided with a magnifying device to complete the task if necessary, and may also use their own magnifying devices (for in-person entrance examinations);

tasks to complete, as well as instructions on the procedure for conducting entrance examinations, are written in large print;

3) for the deaf and hard of hearing applicants:

sound amplification equipment for collective use is provided, if necessary, applicants are provided with sound amplification equipment for individual use (for in-person entrance examinations);

services of a sign language interpreter are provided;

4) for the deaf-blind applicants, services of a typhlo-signal interpreter are provided (in addition to the requirements fulfilled respectively for the blind and deaf applicants);

5) for persons with severe speech impairments, deaf, or hard of hearing applicants, entrance examinations conducted orally are conducted in writing;

6) for persons with musculoskeletal disorders, disorders of the motor functions of the upper limbs or absence of upper limbs:

written assignments are completed on a computer with specialized software or dictated to an assistant;

entrance examinations conducted in written form are conducted orally.

## **11. FEATURES OF ADMISSION TO EMPLOYER-SPONSORED TRAINING**

11.1. Admission to training places within the employer-sponsored quota is carried out in accordance with the regulation on employer-sponsored training and the standard form of the contract on employer-sponsored training approved by the Government of the Russian Federation.

11.2. The University carries out admission to training places within the employer-sponsored quota on the basis of applications for the conclusion of a contract on employer-sponsored training submitted by applicants in accordance with offers for concluding contracts on employer-sponsored training generated by federal government bodies, government bodies of constituent entities of the Russian Federation, local government bodies, legal entities specified in Part 1 of Article 71.1 of Federal Law No. 273-Φ3 (hereinafter referred to as applications, proposals, and customers, respectively), and posted on the Unified Digital Platform in the Sphere of Employment and Labor Relations "Work in Russia" (hereinafter referred to as the digital platform "Work in Russia") in accordance with the details of the employer-sponsored quota approved by the Ministry of Health Care of the Russian Federation.

11.3. When applying for places within the employer-sponsored quota:

1) the applicant submits an application for admission in accordance with the offer;

2) the applicant specifies in the application for admission:

the indicator of the offer being posted on the digital platform "Work in Russia";

the offer number generated on the digital platform "Work in Russia";

3) if the applicant submits a new application, the previous application is considered withdrawn.

11.4. The University checks the compliance of the application for admission with the offer posted on the digital platform "Work in Russia".

11.5. The lists of applicants and the competitive lists for places within the employer-sponsored quota contain the indicator of the offer being posted on the digital platform "Work in Russia" and the offer number.

11.6. The University allocates a employer-sponsored quota for a specialty or field of training in accordance with the quota for admission to employer-sponsored training, which is established in accordance with the procedure for establishing the quota for admission to employer-sponsored training approved by the Government of the Russian Federation, a government body of a constituent entity of the Russian Federation, or a local government body (hereinafter referred to as the quota establishment procedure), and is not detailed or is detailed into several quotas in the interests of specific customers (hereinafter referred to as detailed employer-sponsored quotas).

11.7. If the quota for admission to employer-sponsored training is detailed in the interests of specific customers, the University:

holds a separate competition for each detailed employer-sponsored quota;

uses places for which customers are not specified (if such places exist) to hold a competition in the interests of customers of employer-sponsored training not specified under other detailed employer-sponsored quotas.

An applicant participates in the competition under one detailed employer-sponsored quota for a given specialty or field of training.

11.8. Vacant places of detailed employer-sponsored quotas are added to the main budget-funded places.

11.9. When admitting to places within the employer-sponsored quota:

an applicant who participated in career guidance events (hereinafter referred to as a participant in career guidance events) indicates in the application for admission that he/she is a participant in career guidance events.

The University includes points for employer-sponsored individual achievements in the amount of competition points if the applicant is on the list of participants in career guidance events submitted by the customer to the University before the start date of accepting applications for admission indicating the insurance number of the individual personal account signed by an authorized official on paper or in electronic form.

11.10. The University enrolls applicants to places within the employer-sponsored quota in a number not exceeding the number of contracts specified by the customers in their offers (for each offer).

## **12. FEATURES OF CONDUCTING ADDITIONAL TRAINING ADMISSION**

12.1. Additional training admission is carried out:

one-time to places within the admission control figures;

one-time to fee-based places by decision of the University – for persons applying for training on the basis of a foreign state educational document.

During additional training admission, additional enrolment is not carried out.

12.2. During additional training admission, the University accepts applications and documents, conducts internal entrance examinations, and enrolls applicants. During additional training admission, the results of internal entrance examinations passed by applicants during the main training admission are taken into account by decision of the University.

12.3. Additional training admission to places within the admission control figures is carried out:

to places within the special quota;

to places within the separate quota;

to the main budget-funded places.

When conducting additional training admission for places within the admission control figures, the University may redistribute places within the admission control figures within a larger group before the start of accepting applications and documents. The redistribution is carried out only between specialties, areas of training, educational programs (profiles), for which the training admission for places within the admission control figures has been announced.

12.4. When conducting additional training admission:

1) within the admission control figures:

a special quota and a separate quota are allocated from the volume of admission control figures announced for additional admission to training: a special quota – in the amount of at least 10%, a separate quota – in the amount of at least 10%;

an applicant who has the right to admission without entrance examinations in accordance with Part 4 and (or) Part 12 of Article 71 of Federal Law No. 273-ФЗ uses the said right when participating in additional training admission, regardless of the use of this right when participating in the main training admission;

2) the number of organizations for simultaneous admission includes organizations in which



the applicant participates in additional training admission, and organizations in which he/she participates in the main training admission for fee-based places during this period;

3) the number of specialties and (or) areas of training for simultaneous admission includes specialties and (or) areas of training in which the applicant participates in additional training admission, and specialties and (or) areas in which he/she participates in the main training admission for fee-based places during this period.

### **13. FEATURES OF ADMISSION OF FOREIGN CITIZENS AND STATELESS PERSONS**

13.1. Foreign citizens and stateless persons have the right to receive higher education at the expense of budgetary allocations in accordance with international treaties of the Russian Federation, federal laws or the quota for education of foreign citizens and stateless persons established by the Government of the Russian Federation (hereinafter referred to as the quota for education of foreign citizens), as well as at the expense of individuals and legal entities in accordance with agreements on the provision of paid educational services.

13.2. Training admission within the quota for education of foreign citizens is carried out in accordance with the directions of the federal executive body exercising functions on the development of state policy and legal regulation in the field of higher education. Enrolment within the quota for education of foreign citizens is formalized by a separate order (orders) of the University.

13.3. Foreign citizens who enrol for training on the basis of international agreements shall provide the following documents:

- a personal application in the form established by the University;
- an original or a copy of a document certifying the identity, citizenship of a foreign citizen in the Russian Federation or the identity of a stateless person in the Russian Federation in accordance with the current legislation of the Russian Federation (the validity period of the document certifying the identity of the applicant or the document certifying the identity of a foreign citizen in the Russian Federation must be at least 18 months at the time of document submission);
- a Russian translation of the original or a copy of the document certifying the identity, citizenship must be certified by a notary or a foreign mission of the Russian Federation in the country of origin of the document;
- a migration card;
- a visa (copy) for entry into the Russian Federation (for foreign citizens from countries with a visa regime);
- a document on complete secondary (secondary vocational) or higher education legalized in the established manner indicating the subjects and grades;
- a Russian translation of a document on complete secondary (secondary vocational) or higher education made by a notarized translator or a foreign mission of the Russian Federation in the country of origin of the document;
- a certificate of recognition of documents on complete secondary (secondary vocational) or higher education (except for cases in which recognition of foreign education is not required in accordance with the legislation of the Russian Federation and (or) an international treaty) of the Russian Federal Service for Supervision in Education and Science (Rosobrnadzor) stating that the previous level of education gives the right to enter higher educational institutions of the Russian Federation;
- a medical certificate of the form established for foreign citizens (if absent, it is provided during the first year of study);
- twelve 3x4 photographs for documents on paper and in electronic form (.jpeg format);
- documents confirming classification as persons specified in the relevant international treaties.

All translations of documents into Russian are made with the citizen surname indicated on the entry visa.

The document on education shall be submitted (sent) by a foreign citizen when submitting the documents required for admission or at a later date, but no later than the last day of document

acceptance (for training admission within the control figures – no later than the last day of document acceptance established by Clause 1.7. of the Admission Rules). A certificate of recognition of foreign education (if necessary) shall be submitted no later than the last day of acceptance of the original document of the established form specified in Clause 9.11. of the Admission Rules or the last day of the conclusion of the agreement on the provision of paid educational services specified in Clause 9.11. of the Admission Rules.

13.4. Foreign citizens and stateless persons who are compatriots living abroad (hereinafter referred to as compatriots) shall submit originals or copies of the documents stipulated by Article 17 of the Federal Law of May 24, 1999 N 99-ФЗ "On the State Policy of the Russian Federation Regarding Compatriots Abroad" in addition to the documents specified in Clause 12.3 of the Admission Rules.

Compatriots are not entitled to special rights when admitted to training under specialist programs granted in accordance with Paragraph 4 of the Admission Rules, unless otherwise provided by an international treaty of the Russian Federation.

13.5. When admitting the applicants for training under specialist programs on contracts for the provision of paid educational services, the University establishes entrance examinations for foreign citizens and stateless persons (hereinafter referred to as entrance examinations established for foreign citizens) in the form of an interview in Chemistry, Biology, and the Russian language.

At their own discretion, foreign citizens and stateless persons may enrol in education based on the results of entrance examinations established for foreign citizens or based on the results of the Unified State Exam.

13.6. When submitting documents, a foreign citizen or stateless person shall present the original or a copy of a document certifying identity, citizenship, or a document certifying the identity of a foreign citizen in the Russian Federation or the identity of a stateless person in the Russian Federation.

13.7. Documents from foreign citizens studying at the expense of the federal budget are accepted within the timeframes established by the Ministry of Higher Education and Science of the Russian Federation.

Documents from foreign citizens applying for training under contracts for the provision of paid educational services by individuals and (or) legal entities are accepted within the following timeframes:

- with an educational program in Russian, from June 20 to July 25, 2025;
- with an educational program in a foreign language (English) – from June 20 to September 15, 2025.

13.8. Documents required for admission are submitted (sent) by a foreign citizen or stateless person to the University in one of the following ways:

- 1) submitted to the organization in person by the applicant;
- 2) sent to the University through public postal operators;
- 3) sent to the University electronically via the Unified State Services Portal (if personal insurance policy number/SNILS is available);
- 4) sent to the University in electronic form through the applicant's personal account for foreign citizens.

The University sets the location for accepting documents submitted in person by applicants: Krasnodar, ul. Mitrofanova Sedina, Building 4, Letter Я.

If the documents required for admission are submitted to the University by the applicant in person, the applicant is given a receipt for the acceptance of the documents. The documents submitted by the applicant are returned if a receipt for the acceptance of the documents is provided.

13.9. The admission of entrance examinations ends:

- for applicants applying for training in Russian – on July 30, 2025;
- for applicants applying for training in a foreign language (English) – on September 25, 2025.

Entrance examinations for applicants applying for training in a foreign language (English) are conducted using distance technologies. The applicant is identified by authorization (entering a login and password) through the personal account.

Entrance examinations for applicants applying for training in a foreign language (English) are conducted by the University as groups of 10 to 20 people are recruited.

13.10. Foreign citizens and stateless persons sent for training by the Ministry of Education and Science of Russia are enrolled in the University according to the admission control figures within the timeframes specified in the referral.

13.11. Enrolment of foreign citizens and stateless persons applying for training on contracts for the provision of paid educational services by individuals and (or) legal entities:

- with an educational program in Russian – August 18, 2025;

- with an educational program in a foreign language (English) – September 30, 2025.

13.12. When submitting documents on contracts for the provision of paid educational services by individuals and (or) legal entities in Russian, applicants (customers in relation to applicants) must enter into an agreement for the provision of paid educational services and make payment in the manner and within the timeframes stipulated by the Admission Rules.

In case of failure to conclude an agreement, the applicant is not subject to enrolment.

In case of failure to fulfil the obligation to pay for tuition within the established period, persons enrolled as students are subject to expulsion.

#### **14. FEATURES OF ADMISSION OF CERTAIN CATEGORIES OF PERSONS**

14.1. The features of admission apply to persons:

14.1.1. who have completed mastering educational programs of secondary general education and successfully passed the state final certification in the territories of the Donetsk People's Republic, the Lugansk People's Republic, the Zaporizhzhia Oblast, the Kherson Oblast prior to the date of their admission to the Russian Federation, as well as persons who have passed the state final certification in educational programs of secondary general education with the features stipulated by Part 1 of Article 5 of Law No. 19-Φ3 (hereinafter referred to as persons admitted in accordance with these Features);

14.1.2. who are citizens of the Russian Federation permanently resided in the territory of the Donetsk People's Republic, the Lugansk People's Republic, the Zaporizhzhia Oblast or the Kherson Oblast on the date of their admission to the Russian Federation;

14.1.3. who are citizens of the Russian Federation who have studied abroad and were forced to interrupt their studies due to unfriendly actions of foreign states;

14.2. If persons admitted in accordance with these Features cannot present the original document on education or on education and qualifications (hereinafter referred to as the document of the established form), they are enrolled in places within the control figures on the basis of an application for consent to enrolment, which indicates the reason for the impossibility of submitting the original document of the established form. This application is submitted no later than the day and time established by the University, on which the acceptance of the original document of the established form is completed, and is used instead of the original document of the established form in relation to all admission conditions specified in the application(s) for training admission. The presence or absence of an application for consent to enrolment is indicated in the ranked lists of persons applying for training (hereinafter referred to as competitive lists).

A person who has submitted an application for consent to enrolment has the right to submit an application to revoke consent to enrolment. If the said person wants to submit an application for consent to enrolment in places within the control figures in another educational organization, he/she must, before submitting the said application, submit an application for withdrawal of consent to enrolment in places within the control figures in the educational organization to which the application for consent to enrolment was submitted.

14.3. When admitting persons to training in accordance with this section of the Admission Rules, the University independently conducts entrance examinations in general education subjects for which the Unified State Examination is held (hereinafter referred to as general education entrance examinations, subjects, USE, respectively) for persons entering studies on the basis of secondary general education.

14.4. General education entrance examinations in the Russian language and entrance examinations in the Russian language on the basis of vocational education are conducted by the University at the request of persons entering the training in the form of an interview. Other entrance examinations are conducted by the University in the form of computer testing. The results of entrance examinations conducted by the University independently are assessed on a 100-point scale, regardless of the form in which they are conducted.

14.5. Persons admitted in accordance with this section of the Admission Rules, who are entering education based on secondary general education, have the right to take general education entrance examinations conducted by the University independently, and (or) use the results of the Unified State Exam as the results of the entrance examinations.

14.6. Persons admitted in accordance with this paragraph of the Admission Rules who enter for training on the basis of vocational education have the right to take entrance examinations on the basis of vocational education and (or) general educational entrance examinations conducted by the University independently, and (or) use the results of the Unified State Exam as the results of general educational entrance examinations.

14.7. By decision of the University, for persons entering for training the following is accounted:

14.7.1. Individual achievements obtained by them in the Donetsk People's Republic, Lugansk People's Republic, and Ukraine before the day of admission of the Donetsk People's Republic, Lugansk People's Republic, Zaporizhzhia Oblast, and Kherson Oblast to the Russian Federation in accordance with the rules for admission to the University. The total number of points awarded for individual achievements cannot exceed 10 points. In case of awarding points for the availability of documents on education and (or) on education and qualification with honours received in educational organizations of the Russian Federation, the same number of points is awarded for the availability of documents on education and (or) on education and qualification with honours received in the Donetsk People's Republic, the Lugansk People's Republic, and Ukraine.

For winners and nominees of school Olympiads held in the manner established by the Ministry of Science and Higher Education of the Russian Federation in agreement with the federal executive body exercising functions on the development and implementation of state policy and legal regulation in the field of general education (hereinafter referred to as school Olympiads), the University sets the number of points of the Unified State Exam or general educational entrance examination conducted by the University independently, which confirms special rights, in the amount of at least 75 points.

14.7.2. When admitting persons, who are winners and nominees of the IV stage of the All-Ukrainian student Olympiads, the Republican School Olympiad (hereinafter referred to as National Olympiads), members of the national teams of Ukraine formed in accordance with the procedure established by the legislation of Ukraine and who participated in international Olympiads in general education subjects (hereinafter referred to as International Olympiads), the right to admission without entrance examinations is granted to winners and nominees of the final stage of the All-Russian School Olympiad, members of the national teams of the Russian Federation who participated in international Olympiads in general education subjects.

14.7.3. During the period of granting the right to admission without entrance examinations, winners and nominees of national Olympiads, members of the Ukrainian national teams specified in Paragraph 8 of the Order of the Ministry of Education and Science dated March 1, 2023 No. 231 are granted an advantage by being equal to persons who have 100 points in the general educational entrance examination (100 points of the Unified State Exam or 100 points for passing the entrance examination conducted by the organization independently) or 100 points in an additional entrance examination (examinations), if the general educational entrance examination or additional entrance examination corresponds to the profile of the national or international Olympiad (hereinafter referred to as a special advantage).

14.8. In other cases not specified in Paragraph 14 of these Admission Rules, certain categories of persons specified in Clause 14.1 are guided by the terms of these Admission Rules.