

Документ подписан простой электронной подписью
Информация о владельце:
ФИО: Алексеевко Сергей Николаевич
Должность: Ректор
Дата подписания: 17.11.2021 11:04:25
Уникальный программный ключ:
1a71b4ffae53e740543ab58a699d538e44

ACCEPTED
by the decision of the Academic Council of the
FSBEI HE KubSU of the Ministry of Health
Care of Russia
ACT dated November 18, 2021 No. 11

APPROVED by
Rector of the FSBEI HE KubSU of the Ministry
of Health Care of Russia
S. N. Alexeeenko
" 17 " 11 2021



INTERMEDIATE ASSESMENT REGULATION
FOR THE STUDENTS
(new edition)

This regulation has been developed in accordance with the Federal Law “On Education in the Russian Federation” dated December 29, 2012 No. 273-FZ (adopted by the State Duma on December 21, 2012, approved by the Federation Council on December 26, 2012), “The procedure for organizing and implementing educational activities on educational programs of higher education - bachelor's programs, specialty programs, master's programs”, approved by the order of the Ministry of Education and Science of the Russian Federation dated April 5, 2017 No. 301; The Charter of the Federal State Budgetary Educational Institution of Higher Education Kuban State Medical University of the Ministry of Health of Russia (hereinafter referred to as the University), “The procedure for managing statements, examination records.”

Current Regulations define the requirements for the way the university organizes the implementation and quality control of the mastery of basic professional educational programs of higher education - specialty programs.

Specialist programs are implemented by the university in accordance with the Federal State Educational Standards of Higher Education in order to create conditions for students to achieve the planned results of mastering educational programs.

As a part of educational activities in the main professional educational programs - specialty programs, the university provides:

- training sessions and independent work for students in various forms in disciplines (modules);
- educational and production practices.

The quality of the education received characterizes the effectiveness of the joint work of the teaching staff and the students of the university. An objective idea of the level of knowledge of students can only be obtained with the help of systematic, properly distributed over time control on the educational process by the teaching staff.

Quality control of mastering educational programs includes ongoing monitoring of academic progress, intermediate assessment regulations of students and final (state final) certification of students.

1. Educational work control must be considered as one of the leading means in managing the educational process. It should be aimed at an objective and systematic analysis of the progress of studying and assimilation of educational material by students in accordance with the requirements set out in the Federal State Educational Standards of Higher Education, curricula and programs of disciplines (modules) and contribute to level up the teaching and improving organization of training sessions.
2. Intermediate assessment regulation (hereinafter referred to as assessment regulation) is considered as assessment regulation of students in disciplines (modules) studied during the term, as well as evaluation of the results of internships and course design. Interim at-testing of students' knowledge is carried out at the end of each academic term. The forms and general timing of intermediate assessment regulation in disciplines (modules), internships, and course design are determined by the curriculum of the corresponding area of training (specialty). The specific timing of the assessment regulation is established by the annual schedule of the educational process, which is approved by the rector (vice-rector for academic and educational work) and brought to the attention of departments and students at the beginning of the academic year.
3. The results of the intermediate certification are taken into account when considering, in the established order, the issues of assigning scholarships to students, transferring them from course to course, expulsion from the university, as well as other issues in the resolution of which academic progress is taken into account.
4. The study and/or fulfillment by students of each mandatory position of the specialty's work curriculum must be completed with an intermediate certification in the form of:
 - Examination by discipline (module)
 - Credit
 - Course design defence
 - Defence of a report (diary) on educational and manufacturing practices
 - Completed
5. The introduction of Intermediate assessment regulation forms in the curriculum is not allowed.
6. Exams and credits for a discipline (module) are aimed at assessing the work of students in studying (over a term or a longer period of time), checking the theoretical knowledge they have acquired, its strength, development of creative thinking, acquisition of independent work skills, the ability to synthesize acquired knowledge, apply it to solving practical problems and evaluate the results of completing educational and various types of production practices and performing all educational assignments in the process of these practices in accordance with the approved assignment. Based on the results of exams and credits, the level of mastery of disciplines (modules) of the curriculum by future specialists is assessed.
7. Students who have completed the curriculum for disciplines (modules) ending with an exam or a credit in the next term are marked "Completed" on the right side of the credit book, and "Completed" is also marked directly in the term where the exam is held. The condition for

grading “Completed” in a discipline that ends with an exam or is passed in the next term is 100% class attendance. “Credit” is located on the left side of the credit book. As a rule, “Completed” and “Credit” are assigned by the teacher who conducted the practical classes after the end of the lecture course. Information about “Credit” is included in the statements issued by the dean’s office before the start of the examination session and submitted by the department to the dean’s office by the beginning of the examination session.

8. Students are admitted to the examination session subject to the completion of the curriculum and term program.

9. The course exam is accepted after completing the full course of study, receiving marks “Completed” for the term in which the corresponding discipline (module) was studied and “Completed” directly in the term where the exam in this discipline (module) is held, and a visa from the dean admission to the session. Course exams are taken during the examination session or ahead of schedule for a good reason with the permission of the dean of the faculty.

10. Unsatisfactory results of intermediate assessment regulation in one or more disciplines (modules) of the main professional educational program or failure in passing assessment regulation in the absence of valid reasons are recognized as academic debt. Students are required to eliminate academic debt.

11. A student who has not completed the term curriculum within the time limits established by the educational process schedule in three disciplines (modules) that have the form of control “Credit” and/or “Completed” has the right to liquidate the existing academic debt. The student has the right to liquidate academic debt in a discipline (module) that has the form of control “Credit” no more than twice within the time limits determined by the university (the time limits is established by the decision of the educational commission).

12. The condition for grading “Completed” in a discipline that ends with an exam in the current term is 100% class attendance and the absence of unsatisfactory grades in the modules of the discipline. If the student fails to “pass” the exam subject, he is not allowed to take part in the session and is to be expelled from the University subject to expulsion. If there is academic debt in more than 3 disciplines (modules) that have a final control of “Completed” and/or “Credit” the student is to be expelled from the University.

13. The schedule of the examination session is drawn up by the educational department in accordance with the curriculum of the specialty and the schedule of the educational process, reviewed by deans and departments, agreed upon by the vice-rector for academic and educational work and approved by the rector of the university. It is brought to the attention of departments and students no later than 1 month before the start of the examination session.

14. Examination forms, signed by the dean of the faculty, are transferred to the departments no later than 1 day before the exam, and must be returned to the dean’s office no later than the next day after the exam.

15. Exams are administered by professors, associate professors and, in exceptional cases, senior teachers and assistants of departments with an academic degree. The examination forms and

credit books are signed with the personal signature of the examiner who administered the exam for the student.

16. The presence of other persons at exams without the permission of the rector, vice-rector for academic and educational work or the dean of the faculty is not allowed.

17. The examiner accepts the exam only from students indicated in the examination form, signed by the dean of the faculty. Students who are not admitted to the session are not included in the examination list.

18. Written and oral examinations are conducted on the basis of questions drawn up in accordance with the program for the discipline (module). The examination in the form of computer testing is completed on the basis of tests covering the material of the program in the discipline (module) and included in the fund of assessment tools for the intermediate certification of students in the disciplines (modules) of the main professional educational programs of higher education - specialty programs.

19. Examinations are conducted according to examination card in the form of an oral examination, written examination, computer testing or self-examination. The use of several forms (written, oral, tests) at the same time in one exam is not allowed. The exam form can be reviewed annually by the department, after which it is discussed and approved at a meeting of the university's educational commission at the beginning of the academic term and together with exam questions, it is brought to the attention of students.

20. The student must be informed by the department about the scope of the exam requirements in the form of a list of exam questions, practical skills and abilities, and the form of the exam no later than 3 months before the start of the examination session.

21. The basis for determining the grade in the exams is the volume and level of students' assimilation of the material provided for by the work program of the corresponding discipline (module).

22. The results of the examinations are determined by marks "excellent", "good", "satisfactory" and "unsatisfactory" in accordance with the assessment criteria (Appendix 1, "Regulations on the rating system for assessing academic performance"). Positive grades are entered on the transcript and on the left side of the grade book; unsatisfactory grades are given only on the examination sheet.

23. The defense of the course design is completed as soon as it is ready before the start of the examination session in accordance with the schedule approved by the department.

24. The results of defending reports (diaries) on educational and industrial practices, completed after the end of the academic term, are taken into account when summing up the students' performance in the next term.

25. The assessment for educational and production practices is given based on the results of defending a report (diary) on educational and production practices. A student who has completed the program of educational and practical training is allowed to defend the report (diary).

26. Retesting an unsatisfactory mark for educational and practical training is allowed no more than twice within the time limit determined by the university (the time limit is established by the decision of the educational commission on the proposal of the dean of the relevant faculty).

A student who fails to complete the educational and practical training program without a valid reason is expelled from the university.

27. Absence from the exam without valid excuse is recorded in the form with the mark "abs." and the examiner's signature. Absence from the exam without valid excuse is regarded as an unsatisfactory mark. If the student has a valid excuse, he retains the right to take exams three times according to an individual schedule within the time limit determined by the university (the time frame is established by the decision of the educational commission on the proposal of the dean of the relevant faculty).

28. A student who has academic debt in disciplines (modules) with the "exam" form of control has the right to undergo intermediate assessment regulation in the corresponding discipline (module) no more than twice within the time limit determined by the university, within one year from the moment of academic debt. This period does not include vacation time, student's illness, or being on academic leave or maternity leave.

To conduct Intermediate assessment regulation for the second time, the university creates a commission, which includes the vice-rector for academic and educational work, the dean and/or deputy dean of the relevant dean's office and a representative of the faculty of the department (head of the department, etc.), the second retake of the disciplines (modules) control of the student's response takes place in audio and video recording mode.

29. Retaking unsatisfactory marks is carried out within the following deadlines:

Interim assessment of the second term:

1 retake - for disciplines (modules) studied in the second term of the academic year, is carried out no earlier than 3 days after the end of the intermediate assessment regulation;

2 retake - for disciplines (modules) studied in the second term of the academic year, is carried out in the last week of the holidays.

Interim assessment of the first term:

1 retake - for disciplines (modules) studied in the first term of the academic year is carried out no earlier than 3 days after the end of the intermediate assessment regulation;

2 retake - for disciplines (modules) studied in the first term of the academic year is carried out no before the beginning of the 4th week of the term.

30. Students who did not pass the tests, exams or did not complete educational and practical training within the time limits established by the schedule due to illness or other documented objective reasons, after discussion at the educational commission get an individual schedule for eliminating academic debt by order of the university. Students who do not liquidate their debt within the time period established by the individual schedule are expelled from the university from the course (term) for which they failed to pass the disciplines (modules).

31. Students who received three unsatisfactory marks in one discipline (module) in the intermediate certification are expelled from the university.

32. A student who has not passed the intermediate **assessment regulation** for good reasons or has academic debt is conditionally admitted to the next course.

33. A student studying according to the main professional educational programs of higher education - specialty programs, who has not eliminated academic debt within the established time limit, is expelled from the university as having failed to fulfill the obligation to conscientiously master the main professional educational program and implement the curriculum.

34. It is not allowed to charge students for repeated intermediate **assessment regulation**.

35. Cancellation of the result of a student's intermediate **assessment regulation**, with the exception of cases of cancellation by decision of the appeal commission, is carried out by the University upon the student's personal application.

It is allowed to cancel the result of an intermediate **assessment regulation** in one of the disciplines (modules) or practice of a student with a rating of "satisfactory" / or "good", subject to the following conditions as of the date of submission of the personal application:

- final year of studies;

- results of mastering the educational program are marks "excellent", "good", "credit" in the presence of a single result of intermediate **assessment regulation** with a mark of "satisfactory" / or one mark of "good" exceeding the established 25% for obtaining a diploma with honors ;

- no academic debt;

- no disciplinary sanctions imposed within one year before the date of filing the application.

The student submits an application to cancel the result of the intermediate **assessment regulation** indicating the discipline (module) or practice (hereinafter referred to as the application. Appendix 2) addressed to the rector of the university until March 31 of the current year.

The period for consideration of the application is no more than five working days from the date of submission. If the student meets the conditions stipulated by these regulations, the rector's order will cancel the result of the intermediate **assessment regulation** in the relevant discipline (module) or practice.

When canceling the result of an intermediate **assessment regulation** in a discipline (module) or practice, an individual curriculum is formed for the student indicating the date of passing the intermediate **assessment regulation** in the specified discipline or practice, but before the date of the state final certification period in accordance with the main schedule of the educational program.

To pass the intermediate **assessment regulation**, an examination form is generated for the student.

Receiving the result of an interim assessment with a mark higher than before cancellation (“excellent” or “good”, respectively) is not grounds for revising scholarships and other incentive payments previously made to the student.

Receipt of an unsatisfactory result of the intermediate certification after cancellation is recognized as academic debt and is subject to liquidation in the manner established by this regulation. The deadline for retaking an unsatisfactory result is separately established by the University in the period before the start of the last intermediate assessment.

Specifics of intermediate assessment regulation for individuals with disabilities

For disabled people of groups I, II and persons with limited health capabilities, the form of intermediate **assessment regulation** is established by the University, taking into account the characteristics of psychophysical development, individual capabilities and health status (hereinafter referred to as individual characteristics).

When conducting intermediate **assessment regulation**, compliance with the following general requirements is ensured:

– it is allowed to conduct intermediate **assessment regulation** for disabled people and persons with disabilities in the same classroom together with students who do not have disabilities, if this does not create difficulties for students when passing the intermediate **assessment regulation**;

– at the request of the student the presence of an assistant (a member of the University staff or attracted specialists) is ensured at the intermediate **assessment regulation**, providing the student with the necessary technical assistance taking into account his individual characteristics (take a workplace, move around, read and complete the task, communicate with the examiner);

– students can use the technical means they need taking into account their individual characteristics when passing the intermediate **assessment regulation**.

When conducting intermediate **assessment regulation**, compliance with the following additional requirements is ensured, depending on the physical impairments (or individual characteristics) of students with disabilities and disabled people:

for visually impaired students:

- tasks for performing intermediate **assessment regulation** are read out by an assistant;
- written assignments are dictated to the assistant;
- to complete the task, if necessary, the opportunity to use your own magnifying devices is provided;
- tasks to be completed are written in larger font;

for hearing impaired students:

- to complete the task, if necessary, the opportunity to use your own personal sound amplification equipment is provided;

for students with speech impairments:

- intermediate **assessment regulation**, at the request of students, can be carried out in written form;

for students with musculoskeletal system disorders (severe impairment of motor functions of the upper limbs):

- written assignments are dictated to the assistant;

- at the request of students, intermediate **assessment regulation** can be carried out orally.

CRITERIA FOR STUDENT'S ANSWER ASSESSMENT (oral or written form)

Answer characteristics	Mark
A complete, detailed answer to the question posed is given; the total conscious knowledge about an object is shown, manifested in the free use of concepts, the ability to identify its essential and non-essential features, and cause-and-effect links. Knowledge about an object is demonstrated against the background of understanding it in the system of given science and interdisciplinary connections. The answer is formulated in scientific terms, is presented in literary language, is logical and demonstrative and reveals the personal position of a student.	5
A complete, detailed answer to the question posed is given, the total conscious knowledge about the object is shown, the main provisions of the topic are conclusively revealed; the answer shows clear structure, logical sequence that reflects the essence of the concepts, theories, and phenomena being revealed. Knowledge about an object is demonstrated against the background of understanding it in the system of a given science and interdisciplinary connections. The answer is presented by literary language in scientific terms. There may be shortcomings in the definition of concepts, which the student corrects independently during the answer.	5
A complete, detailed answer to the question posed is given, the main provisions of the topic are conclusively revealed; the answer shows a clear structure, a logical sequence that reflects the essence of the concepts, theories, and phenomena being revealed. The answer is presented by literary language in scientific terms. There were mistakes in the answer, which were corrected by the student with the help of the teacher.	4
A complete, detailed answer to the question posed is given, the ability to identify essential and non-essential features and cause-and-effect links is demonstrated. The answer is clearly structured, logical, and presented in literary terms in scientific terms. There may be shortcomings or minor mistakes, corrected by the student with the help of the teacher.	4

Answer characteristics	Mark
A complete, detailed answer to the question posed is given, the ability to identify essential and non-essential features and cause-and-effect links is demonstrated. The answer is clearly structured, logical, and stated in scientific terms. However, minor mistakes or omissions were made, which were corrected by the student with the help of the teacher's "directive" questions.	4
A complete, but insufficiently consistent answer to the question posed is given, but at the same time the ability to identify essential and non-essential features and cause-and-effect links is demonstrated. The answer is logical and stated in scientific terms. There may be 1-2 mistakes made in defining basic concepts, which the student faces difficulties when correcting them on his own.	3
The answer given is insufficiently complete and insufficiently detailed. The logic and consistency of presentation are significantly violated. Mistakes were made in the disclosure of concepts and the use of terms. The student is not able to independently identify essential and non-essential features and cause-and-effect links. A student can concretize generalized knowledge by proving its main points with examples only with the help of a teacher. Speech design requires amendments and corrections.	3
An incomplete answer was given; the logic and sequence of presentation have significant violations. Gross mistakes were made in determining the essence of the concepts, theories, and phenomena due to the student's lack of understanding of their essential and non-essential features and connections. The answer contains no conclusions. The ability to reveal specific manifestations of generalized knowledge is not shown. Speech design requires amendments and corrections.	3
An incomplete answer was given, representing scattered knowledge on the topic of the question with significant mistakes in definitions. The presentation is fragmentarily and illogical. The student does not realize the connection of the concept, theory, phenomenon with other objects of the discipline (module). There are no conclusions, specificity and evidence of the presentation. Speech is illiterate. Additional and clarifying questions from the teacher do not lead to the correction of the student's answer not only to the question posed, but also to other questions of the discipline (module).	2

**CRITERIA FOR STUDENT'S RESPONSE ASSESMENT
during computer testing**

Task completion percentage	Mark
90,1-100	Excellent
75,1-90	Good
60-75	Satisfactory
59,9 and lower	Unsatisfactory

To the Rector of the Federal State
Budgetary Educational Institution of
Higher Education Kuban State Medical
University
Ministry of Health Care of Russia
S.N. Alekseenko

student gr. ____, faculty _____

APPLICATION

on cancellation of the result of intermediate **assessment regulation**

I ask you to cancel the result of the intermediate **assessment regulation** and allow retaking the exam in the discipline (module) of the curriculum, the mark for which is included in the appendix to the diploma of higher education.

_____,
Full name of the discipline

the exam which was passed in the _____ term with the mark _____

term number

Successful retaking of the exam in this discipline will allow me to apply for the diploma with honors.

Signature Date

The dean's office of the _____ faculty supports this application and confirms that the applicant meets the conditions listed in the Regulations on the intermediate **assessment regulation** of Students, and in case successful retaking of the specified exam and receiving an excellent mark according to the SFC(State final certification) results, this student has the right to apply for a diploma with honors.

Dean _____

Signature Full name Date